

BOARD OF COUNTY COMMISSIONER'S

MINUTES

MONDAY, OCTOBER 24, 2016

Todd Gibson led in **prayer** and **pledge of allegiance**.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 24th day of October 2016 in the meeting Room 200 of the Cleveland County Office Building by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Darry Stacy, Vice-Chairman
Tammy Belinson, Secretary

Rod Cleveland, Member, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Bryan Jenkins, George Mauldin, Melinda Duke, Susan Reese, Christine Cartmell, Denise Ellison, Laura Smith, John Roberts, Joy Hampton, Jacob McHughes, James Krohmer, Travis Ary, Todd Gibson, Leslie Tabor and Earl Cox.

After the reading of the minutes of the Regular Meeting of October 17, 2016 and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Harold Haralson seconded the motion.

The vote was: Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

A. Bid Openings:

1. Harold Haralson moved, seconded by Darry Stacy, to **strike** the following bid from the agenda: **Bid #COM3-1774** – Building Materials and Labor to build an approximately 10,000 square foot metal building for the District #3 County Commissioner.

The vote was: Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

2. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, that due to so many line items to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #SHE-1776** – One-Year (1) Non-Encumbered Contract for inmate clothing and sandals for the Cleveland County Detention Center. The bid term will be from November 7, 2016 through November 6, 2017.

The vote was: Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY
List of Individual Bidders

Page 1

	ACME Supply Co., Ltd.	Uniforms Mfg Inc.	ICS Jail Supplies, Inc.	Shoe Corporation of Birmingham	Bob Barker Company
BID: #SBE-1776	1	2	3	4	5
DEPT: Sheriff's Department					
DATE OPENED: 10-31-16					Awarded To: Tabled on 10-24-16
List of Individual Items					
One-Year (1) Non-Encumbered Contract for inmate Clothing and Sandals for Sheriff's Department.					
The bid term will be from November 7, 2016 to November 6, 2017					
Deliver:	_____	30-45 days	30-60 days	10-30 days	5-30 days
COMMENTS/EXCEPTIONS:	_____	All inmate clothing is made to order. Samples enclosed	All thread on inmate clothing is white	None	_____
CONTACT PERSON:					
	Zabeer Sheik	Cathy Zinn	Megan Eisenman	James Little	Robin Finn
TITLE:	President	Bids & Contracts	Bid Manager	Bids/Contracts Adm.	Contract Specialist
ADDRESS	10 Cedar Swamp Rd., Suite #7 Glen Cove, NY 11542	PO Box 12716 Scottsdale, AZ 85258	PO Box 21056 Waco, TX 76710	125 45th Place North Birmingham, AL 35222	134 N Main Street Fuquay-Varina, NC 27586
TELEPHONE NUMBER:	800-367-8025	480-368-9316 x115	800-524-5427	205-326-2800	888-772-0230
FAX NUMBER:	800-367-8026	480-368-8536	254-751-0299	205-326-2808	800-322-7537
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	YES

3. Upon the recommendation of Purchasing Agent Melinda Duke, Harold Haralson moved, seconded by Darry Stacy, that due to so many line items to **accept** the bids and to **table** the awarding and/or rejecting of the bids until a later date for **Bid #COM-1778 - Non-Encumbered Contract for three (3) months for the purchase of one (1) or more, various size fully assembled standing desks.**
 The vote was: Harold Haralson, yes; Darry Stacy, yes.
 Motion carried.
 The bids each accompanied by properly executed non-collusion form are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Bill Warren Office Products- Warren Commercial Interiors	Varidesk LLC	Versa Products	
BID: #COM-1778				
DEPT: COMMISSIONER'S				
DATE OPENED: 10-24-16				
	1	2	3	
List of Individual Items				Awarded To:
Non-Encumbered contract for three (3) months for the purchase of one (1) or more, various size fully assembled standing desks.				Tabled on 10-24-16
Estimated Delivery Time:	6-10 Business Days	5-7 Business Days	30	
Brand:	Winston	Varidesk	Versa	Versa Products Alternate Bid
			(Power Desks)	(Manual Desks)
Standing Desk Option #1: Single Monitor	\$458.86	\$363.50 (SKU 49901)	\$340.00	\$250.00
Standing Desk Option #2: Dual Monitor	\$480.45	\$383.15 (SKU 49900)	\$340.00	\$250.00
Standing Desk Option #3: Multiple Monitor	\$576.82	\$480.15 (SKU 49906)	\$445.00	\$295.00
Standing Desk Option #4: Dual Monitor, Cubicle compatible	\$480.45	\$480.15 (SKU 49931)	\$445.00	\$295.00
Vendor Statement:			Manual Option and Power Option	
Contact Information:				
Contact Person:	Leah Bayhyle Lead Designer	Brad Nichols National Account	Debra Burdick Business Development	
Address:	1233 Sovereign Row Oklahoma City, OK 73108	1221 S Beltline Road, Ste 500 Coppell, TX 75201	14105 Avalon Blvd. Los Angeles, CA 90061	
Telephone Number:	405-947-5676	972-538-4214	888-929-0322 x805	
Fax Number:	405-943-3660	972-692-7859	310-353-7109	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	

B. Items of Business:

Chairman Harold Haralson said that the following Items, No. 1 through No. 13 are **Consent Items** and are routine in nature; therefore, Darry Stacy moved, seconded by Harold Haralson, to **approve** the following items:

- 1. Consulting Agreement** between Cleveland County Board of County Commissioners and EDSA to guide a process for developing an innovative and visionary master plan for Cleveland County in the amount of \$100,000.00.
- 2. Contract** with Jim Artman for appraisal of real property.
- 3. Maintenance and Repair Agreement** between United Engines and Cleveland County Health Department for a MTU onsite energy 750 KW generator located at 424 South Eastern, Moore, OK 73160. The Health Department will pay maintenance costs of \$1500.00 for one (1) annual and one (1) semi-annual inspection, and \$1000.00 for one generator load bank test when concurrent with other inspection for a total price per year of \$2500.00.

4. **Approve** the Lease Purchase Agreement between the Board of Cleveland County Commissioners and Warren Cat dba Warren Power & Machinery, Inc. for one (1) Caterpillar Motor Grader Model #140M2 in the amount of \$1,617.99 per month for the period October 17, 2016 through October 16, 2017. The original agreement was approved September 24, 2012 for three (3) consecutive years but should have read for four (4) consecutive years as per agreement.
5. **Request** for approval of Allocation of Alcoholic Beverage Tax in the amount of \$38,065.83.
6. **Acceptance** of tort claim by J.D. Krohmer.

7. **Approve the following Cash Fund Appropriations:**

a. Assessor Revolving Fund	\$ 730.25
b. Bridge Capital Improvement Fund	\$ 60.37
c. Child Abuse Prevention Fund	\$ 35.74
d. County Bridge and Road Improvement Fund	\$ 31,450.28
e. Commissioner Building Fund	\$ 290.35
f. County Clerk Lien Fee Fund	\$ 4,512.80
g. County Clerk Preservation Fee Fund	\$ 25,294.99
h. Court Clerk Revolving Fund	\$ 10,861.57
i. DA Incarceration Costs Fund	\$ 712.07
j. Drug Court Revolving Fund Adult	\$ 331.20
k. Early Settlement Central Cleveland County Fund	\$ 2,298.00
l. Fairgrounds Fund	\$ 26,436.00
m. Health Fund	\$ 14,770.87
n. Highway Unrestricted Fund	\$ 520,191.63
o. Juvenile Drug Court Fund	\$ 800.00
p. S.T.O.P. Violence Against Women Grant Fund	\$ 2,552.75
q. Sales Tax Fund	\$ 741,238.69
r. Sheriff Cleveland County Justice Center Fund	\$ 172,394.54
s. Sheriff Courthouse Security Service Fee Fund	\$ 3,746.73
t. Sheriff Federal Share Revenue Fund	\$ 13.48
u. Sheriff Jail Fund	\$ 5,007.91
v. Sheriff Revolving Fund	\$ 39,393.00
w. Sheriff Service Fee Fund	\$ 70,702.44
x. Treasurer Certification Fee Fund	\$ 4,930.00

8. Approve the **September 2016 Monthly Reports** from the following officers:

Bryant Rains, County Election Board
Tammy Belinson, County Clerk
Jim Reynolds, County Treasurer
David Tinsley, County Assessor
Marilyn Williams, Court Clerk
Joe Lester, County Sheriff
Keith Reed, Health Department

9. Approval of the following Blanket Purchase Orders submitted for the following Departments:

District #1

17-2049-T2A	Ram Tool & Supply Co. Inc.	\$ 3,000.00
17-2051-T2A	Palace Auto Supply, Inc.	\$ 4,000.00
17-2056-T2A	Department of Central Services	\$ 2,000.00

District #2:

17-2058-T2A	Atwood Distributing L.P.	\$ 1,500.00
17-2059-T2A	C & P Auto Electric	\$ 1,000.00
17-2060-T2A	Palace Auto Supply	\$ 3,500.00
17-2061-T2A	Certified Laboratories	\$ 3,500.00
17-2062-T2A	ISI Industrial Specialties, LLC	\$ 1,500.00
17-2063-T2A	MHC Kenworth	\$ 2,000.00
17-2064-T2A	Fleet Pride	\$ 2,000.00

District #3:

17-2066-T2A	Edward’s Canvas, Inc.	\$ 500.00
17-2069-T2A	P & K Equipment, Inc.	\$ 2,500.00

Assessor’s:

17-2038-H1A	Express Services Inc.	\$ 8,000.00
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Building Maintenance:

17-2020-SM2	Peripheral Systems, Inc.	\$ 500.00
17-2021-SM2	Empire Paper Company	\$ 4,000.00

County Clerk:

17-2127-CFF2	The Norman Transcript	\$ 1000.00
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Fairgrounds:

17-2025-FG2	UniFirst	\$ 500.00
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Health Dept:

17-2047-MD1C	Jennifer Ann Guinn	\$ 50.00
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10. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

FY 16/17

General:

17-0377-B2A

Highway:

17-0205-T2A

17-0551-T2A

Health:

17-0449-MD2

11. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operations, and Capital Outlay from:

FY 15/16

a. General Fund	\$ 1,250.00
b. Highway Fund	\$ 282.81

FY 16/17

a. General Fund	\$ 654,085.44
b. Highway Fund	\$ 145,893.01
c. Health Fund	\$ 11,774.78
d. Sheriff Commissary Fund	\$ 28,766.36
e. Sheriff Service Fee Fund	\$ 10,028.19
f. Sheriff Cleveland County Justice Center Fund	\$ 5,397.60
g. Sheriff Jail Fund	\$ 2,771.00
h. Sheriff Revolving Fund	\$ 194,790.96
i. Sheriff Criminal Alien Asst. Grant Fund	\$ 2,297.83
j. OBF Donations Fund	\$ 1,271.98
k. County Clerk Preservation Fund	\$ 5,742.59
l. Fairgrounds	\$ 3,486.78

The vote was: Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

END OF CONSENT DOCKET.

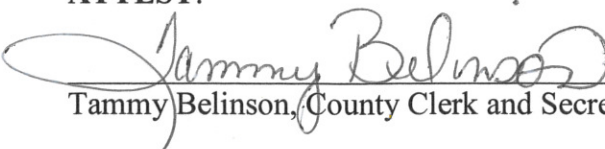
- C. There was no **new business** to come before the **Board** for discussion.
- D. There were no Commissioner’s discussions about **County Business** at this time.
- E. During **Public Comment**, James Krohmer presented a copy of a Tort Claim to the Board of County Commissioners.
- F. There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 1:09 pm. Harold Haralson seconded the motion.
The vote was: Harold Haralson, yes; Darry Stacy, yes.
Motion carried.

BOARD OF COUNTY COMMISSIONERS
CLEVELAND COUNTY, OKLAHOMA



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by: 

Deputy County Clerk